

ITEM NAME:

THQ ON THE MOVE

SHIP TO:

261-265 CHALMERS STREET
REDFERN NSW 2016



Q&A

Q. Can we have “mock up” workstations so we can see what our work environment will look like?

A. Yes, this will be arranged shortly and you will be advised so that you can have a look.

Q. How do we maintain our workload during the moving period?

A. The group planning the logistics of the move will liaise closely with your manager to ensure there is no major disruption to work.

Q. Will there be provision in the car park for disability parking?

A. Yes

Q. Will there be sufficient fridges for our lunches?

A. Yes, there will be two large fridges on every floor sufficient to accommodate lunches.

Q. During winter, where will we store our coats during the day?

A. There will be coat hooks and racks placed throughout the floors for that purpose.

Q. Will the noise be too much in the open plan office?

A. The groups that have removed some of the partitions between workspaces have found that they are able to adjust to the noise. It is also good to remember the set up will be very different and having a desk that is two metres in length will make a difference.

It is expected that you will have lots more questions and they are welcomed. Please talk to your representative on the Consultative Group so that we can have the opportunity to know your concerns and hopefully respond to them.

Don't wait until we move in...why don't you start introducing yourself to the people that will be on your floor at the new THQ!

Key Dates

We are currently working through the council approval process. We are now expecting to move into the new building in September 2015.

The official opening date of the building is Saturday 28 November 2015. We will keep you informed of any changes.

Getting to our new THQ

Walk

Redfern Train Station to new THQ – 11 minutes

Central Train Station to new THQ – 15 minutes

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Bus

Buses stopping at Chalmers Street near Redfern St (4 minute walk to new THQ):

305 – Mascot to Railway Square

308 – Marrickville Metro to City

309 – Port Botany to City

310 – Eastgardens to City

343 – Kingsford to City

345 – Rosebery to Central

M20 – Botany to Gore Hill

Where can I eat nearby?

Cafes and Restaurants Surrounding New THQ

Park Café – 275/277 Chalmers St Redfern (1 minute walk)

Tapeo – 82 Redfern Street Redfern (3 minute walk)

Baffi & Mo Espresso – 94 Redfern Street Redfern (3 minute walk)

The Eathouse Diner – 306 Chalmers St Redfern (3 minute walk)

Bigboy Thai – 298 Chalmers St Redfern (3 minute walk)

Patagonian Toothfish – 231 Chalmers St Redfern (3 minute walk)

Woolpack Hotel – 229 Chalmers St Redfern (4 minute walk)

Pitt St Diner – 96 Pitt St Redfern (4 minute walk)

Three Williams – 613a Elizabeth Street Redfern (6 minute walk)

Purple Goanna – 137 Redfern Street Redfern (7 minute walk)

Redfern Night Markets – Redfern Community Centre

Live music, food and stalls on the first Friday every month at 4:30pm-9:30pm

redfernnightmarkets.com.au

Project Update – How is our new building progressing?

Approvals

The Development Application (DA) has now been in Sydney City Council since early February. The information we have received from Council this week indicates we should see our DA approved soon. This will allow us to review the conditions of the DA and commence work on our Construction Certificate.

Furniture

Five furniture companies were selected as potential suppliers of workstations/desks and task chairs. This has been reduced down to a selection of two with a group of employees being selected to visit both selected manufacturers. Now the final two manufacturers will both tender for the opportunity to be our preferred supplier. The



company selected will be asked to provide a display sample of the furniture chosen for viewing by all staff at THQ.

Construction Update

The project team is currently moving forward with the works that have already been approved through our two Complying Development Certificates (CDC). One of these projects is the removal of the concrete to level 3, which was the gallery seating to an auditorium which was never finished or used. This will involve the removal of 400 cubic meters / 300 tonne of concrete with steel reinforcements. This will be dropped three floors into the loading bays where it will be removed. All of this material, both the steel reinforcement and the crushed concrete, is being recycled as part of our efforts to remain good stewards of the resources we have been given by God.



These works have been delayed by some weeks due to the sensitivity of having tenants in the building. During this time our contractor has commissioned a Construction Noise Management Plan. Once this report was received and the recommendations for noise reductions were implemented, it meant the works could recommence and we are now back on schedule.

After a tender process with four builders, Grindleys Interiors have been selected as the successful head contractor for our new building. Grindleys are already developing trade packages and finalising a builder's cost plan. Grindleys will soon begin work on any items which can be undertaken without the approved DA. This will help us to keep to our schedule and move into our new home as soon as possible.

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Changing the way we store documents

As reported in our last edition of this newsletter we will be making changes to the way we manage records, soft and hard copy, as part of our preparations for our new home.

We will be using a program called 'Electronic Data Management System (EDMS) – DeskSite', to store electronic/soft copies of our documents. It will replace our current shared drives and will help us all to follow the same process.

Many of our personnel in THQ have already completed EDMS training however if you still need to schedule an EDMS training session please contact Major Mervyn Holland at mervyn.holland@ae.salvationarmy.org or call: 0409 318 541.

Missed a Town Hall meeting?

[Click Here](#) to re-watch any of our past Town Hall meetings in full.