



Mission Volunteer Role Profile: **The Welcome Project (TWP) Welcomer**

Reporting to: Audrey Takavarasha

Location - Site/Department/Division: Diversity and Inclusion Team National

Purpose Of the Role

Wherever there is hardship or injustice, Salvos will live, love and fight alongside others to transform Australia one life at a time with the love of Jesus. We do this by caring for people, creating faith pathways, building healthy communities, and working for Justice.

The **Welcome Project Welcomer** provides meaningful social friendship and community connection to new arrivals (refugees, people seeking asylum, international students, seasonal workers, and other visa holders) and their families. The offer of friendship from a friendly local goes a long way in helping new migrants form strong community connections and gain a sense of belonging as they adjust to new life in Australia.

Time & Roster Commitment

The Welcome Project Volunteers are expected to commit to the program for **12 months** to allow meaningful and sustainable relationship to develop between Community Members and Welcomers **or** as agreed with the Line Manager.

Key Tasks	Key Activities & Responsibilities
Volunteering within organisation's Codes of Conduct	<ul style="list-style-type: none">Commit to Safeguarding principles in engaging with children and vulnerable groups and the Salvation Army's Codes of Conduct when planning for engagement and activities.Participate in specific cultural competency and working with refugees/people seeking asylum trainings.Have a non-judgemental, compassionate, and respectful attitude.Engage with the new arrivals in a culturally safe and sensitive manner.Confidentiality of information is maintainedAlways seek permission before offering prayers and/or sharing bibles, and respect people's decision if they object.
Teamwork	<ul style="list-style-type: none">Collaborate with TWP Coordinator and other Welcomers able to provide appropriate support for the new arrivals.Assist TWP Coordinator with relevant information on the new arrivals when required. For example, to develop Case StudiesSeek support from The Welcome Project Coordinator when needed.
Provide genuine social and spiritual support	<ul style="list-style-type: none">Develop meaningful friendships with the new arrivals with a listening heart and empathetic attitude. For example, making regular contact via phone calls or through online platforms (Zoom, Facetime, WhatsApp etc), meeting for coffee or a meal.Provide support to connect and/or orient new arrivals with local communities such as local libraries, parks, sports venues etcCreate opportunities for faith pathways by caring and sharing the love of Jesus by offering prayers and inviting them to participate or attend various activities at church. For example, Mainly Music, community meal, English conversation class, church worship, Bible study etc



Key Tasks	Key Activities & Responsibilities
Maintain a Safe and Healthy Environment	<ul style="list-style-type: none"> Immediately report any health and safety concerns, notifiable incidents and near misses, to Senior Team Leader and ensure any hazards are controlled until rectified. Ensure hazard, incident and accident form is completed when required in a timely manner. All volunteers are to be mindful of their own health and to take care of the health and safety of others. Volunteers are required to comply with all TSA work, health and safety policies and procedures as applicable to their workplace.

Required For the Position

- Complete The Salvation Army (TSA) Mission Volunteer registration, induction, and training - TSA is a Child Safe workplace.
- Integrity checks as required for the role.
- Identifies and follows safe work practices to perform all duties in a safe manner, ensuring the safety and well-being of self and others.
- Demonstrates interest and/or passion in engaging with culturally and linguistically diverse communities and a willingness to engage in cross-cultural competency building activities.

Desirable For the Position

- Shows personal motivation and commitment to completing work activities effectively.
- Supports a culture of integrity and professionalism.
- Represents the organisation in an honest, ethical, and professional way.
- Recognises and respects the rights and beliefs of others in a non-judgemental way.
- Connects positively with colleagues and partners within and outside TSA.
- Works as a supportive and cooperative team member, shares information and acknowledges the contribution and support of others.
- Provides service appropriately and responsively to the needs of the people.
- Demonstrates accountability aligned to internal and external requirements.
- Supports and acts in compliance with the records, information, and knowledge management requirements of TSA.

Mission Volunteer Role Profile Acceptance

By signing this form, the Mission Volunteer and Supervisor/Manager acknowledge and agree to fulfil the duties and responsibilities as per the Welcome Project Welcomer Role Profile and Volunteer Handbook.

MISSION VOLUNTEER Print Name:		Date:	
Signature:			
SUPERVISOR/MANAGER Print Name:	Audrey Takavarasha	Date:	
Signature:			