

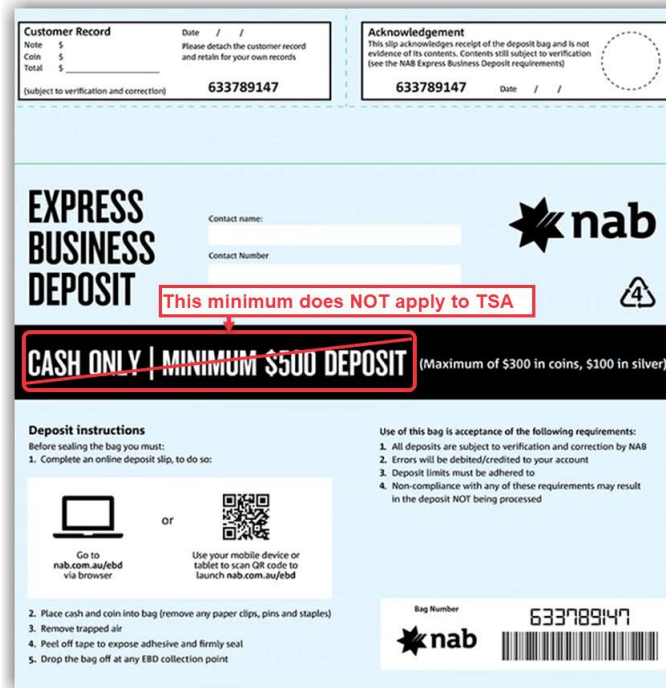
## Need to do:

- 1 Submit your Express Business Deposit (EBD) form online
- 2 Add cash to your EBD bag
- 3 Drop bag at an EBD collection point



<https://salvosau.sharepoint.com/sites/SUP0516Comms/SitePages/Express-Business-Deposits-Corps.aspx>

- ✓ Enter your **6-digit Cost Centre/ Agent Code** when prompted
- ✓ **Complete** one EBD form per bag
- ✓ **Double-check** the bank account and EBD bag number entered
- ✓ Enter your **Salvos email address** and **retain your email acknowledgement**



[nab.com.au/locations](https://nab.com.au/locations)

- ✓ **Scan** the QR code to find your nearest collection point
- ✓ **If banking in branch, obtain deposit receipt** for every EBD bag
- ✓ **Deposit your bag** at EBD collection point **as soon as possible** after submitting your EBD online form



- 4 Complete the relevant Bank Receipting Form



- ✓ Complete **Bank Receipting Form** via **Service Now**
- ✓ For **Red Shield and Self Denial Appeal** deposits, complete the Banking Receipts form **on the day of deposit** via <https://volunteer.salvos.org.au/>

## Need to know:



Where I can get help: email [bankingtransition@salvationarmy.org.au](mailto:bankingtransition@salvationarmy.org.au)

- **Maximum \$300 in coins, \$100 in silver**
- **Cheques are not accepted** in EBD bags
- **No minimum deposit amount** for TSA deposits
- **To order EBD bags**, visit <https://salvosau.sharepoint.com/sites/SUP0516Comms/SitePages/EBD-Order-Form.aspx>