

NAB Express Business Deposit (EBD)

Quick Reference Guide



1 Count your cash, and use the totals to submit your Express Business Deposit (EBD) form online



<https://www.nab.com.au/common/forms/express-business-deposits>

- ✓ At the Store Number field, must select **YES** and always enter your **6-digit Cost Centre/Agent Number** for the deposit

Do you have a store number?

☒ Yes ☐ No

Your store number identifies your store location.

Store number

Always select YES and always enter your 6 digit cost centre here

- ✓ Complete one EBD form per bag
- ✓ Double-check the bank account and EBD bag# entered
- ✓ Enter your Salvos email address and retain your email acknowledgement as proof of deposit
- ✓ Must complete the online EBD form before taking the bag to the NAB branch

2 Add cash to EBD bag & seal

Ensure you adhere to the maximum coin limits so the bag doesn't break

Customer Record

Name: / / Date: / /

Coins: /

Total: /

Please detach the customer record and retain for your own records.

(Subject to verification and correction) 633789147

633789147

ACKNOWLEDGEMENT

This slip acknowledges receipt of the deposit bag and is not evidence of its contents. Contents will be subject to verification (see the NAB Express Business Deposit requirements)

20/06/2024 03:22 PM

Acknowledgement Number 0154836684561593

Express Business Deposit

Acknowledgment Bag Numbers 633789147

Express Business Deposit bags deposited after 4:00pm Monday - Thursday or 5:00pm on Fridays, will be processed on the next banking business day.

This acknowledgment is evidence only the Express Business Deposit (EBD) bag/s detailed overleaf has been scanned by the machine and is subject to the NAB verifying that the EBD bag/s was actually deposited into the machine. This acknowledgment is not evidence that the...

EXPRESS BUSINESS DEPOSIT

Contact name: /

Contact Number: /

nab

This minimum does NOT apply to TSA

CASH ONLY | MINIMUM \$500 DEPOSIT (Maximum of \$300 in coins, \$100 in silver)

Deposit instructions

Before sealing the bag you must:

1. Complete an online deposit slip, to do so:

Go to nab.com.au/ebd via browser

or

Use your mobile device or tablet to scan QR code to launch nab.com.au/ebd

Use of this bag is acceptance of the following requirements:

1. All deposits are subject to verification and correction by NAB
2. Errors will be debited/credited to your account
3. Deposit limits must be adhered to
4. Non-compliance with any of these requirements may result in the deposit NOT being processed

2. Place cash and coins into bag (remove any paper clips, pins and staples)

3. Remove trapped air

4. Peel off tape to expose adhesive and firmly seal

5. Drop the bag off at any EBD collection point

Bag Number 633789147

nab

3 Drop bag at an EBD collection point



nab.com.au/locations

Scan the QR code to find your nearest collection point

- ✓ Deposit your bag at EBD collection point as soon as possible after submitting your EBD online form
- ✓ If banking in branch, obtain deposit receipt for every EBD bag
- ✓ If using an automated EBD Deposit machine, retain the receipt as proof of deposit

Business Deposit Machine

Epping, BSB: 083237

Machine Serial Number 019020

20/06/2024 03:22 PM

Acknowledgement Number 0154836684561593

Express Business Deposit

Acknowledgment Bag Numbers 633789147

Express Business Deposit bags deposited after 4:00pm Monday - Thursday or 5:00pm on Fridays, will be processed on the next banking business day.

This acknowledgment is evidence only the Express Business Deposit (EBD) bag/s detailed overleaf has been scanned by the machine and is subject to the NAB verifying that the EBD bag/s was actually deposited into the machine. This acknowledgment is not evidence that the...

4 Complete the relevant Bank Receipting Form

- ✓ For Corps General deposits, complete **Bank Receipting Form** via **Service Now**
- ✓ For **Red Shield** and **Self Denial Appeal** deposits, complete the Banking Receipts form **on the day of deposit** via <https://volunteer.salvos.org.au/>



Need to know:

- **Maximum \$300 in coins, \$100 in silver**
- **Cheques are accepted** in EBD bags
- **No minimum deposit amount** for TSA deposits
- **To order EBD bags**, visit <https://salvosau.sharepoint.com/sites/SUP0516Comms/SitePages/EBD-Order-Form.aspx>



Where I can get help: email bankingenquiries@salvationarmy.org.au