

Name: _____

Corps: _____

Section: _____



Introduction TO SAGALA

Course Passed: _____

Signed off by: _____

(Qualifications): _____



Introductory Questions (for seminar training only)

We will start with a brief sharing time

1. Why do you want to work with children or young people in the SAGALA program?

2. Share with us a short story about an experience you have had working with children or young people that has inspired, encouraged or motivated you.

Introduction to this course

This course aims to introduce you to the SAGALA program and help you become an effective SAGALA leader. The course won't answer every question that you have about SAGALA, nor is it a comprehensive training package but it is the first course that you need to complete to be enrolled as a leader. Most training will be completed at training events or by correspondence.

To complete this course you will need a copy of *SAGALA Guidelines*. Locate the appropriate section in *Guidelines* to complete the tasks and attach any additional pages if required. Most questions require an approximately 50 word answer. Additional forms and guides can be found on the [My Salvos' Toolkit](#).

Successfully completing this course means that you may be enrolled as a member of SAGALA. However it does not qualify or authorise you to work with children. All adults wishing to work with children within The Salvation Army must complete the Child Safe forms and training.

Leader's Checklist

Before beginning to work in Youth & Children's Ministry all adults need to complete certain forms. Check that you have completed these and date them accordingly.

- Complete *Child Safe* training to gain understanding of The Salvation Army's policies regarding child protection and safety Date_____
- Complete the current documentation for your state:

Application for Ministry (NSW ACT QLD)	Date_____
Code of Conduct (NSW ACT QLD)	Date_____
SMO Forms (VIC)	Date_____
- Introduction to SAGALA Date_____

After completing this training you may be enrolled as a Leader in SAGALA. The Corps Officer will organise this with the Divisional Children's Secretary in a special enrolment ceremony. A Warrant or Commission may also be issued.

Enrolment Date_____

Warrant /Commission Date_____



1. Introduction to SAGALA Seminar Program Timetable

Session	Topic	Time required
1	Introduction	10 minutes
2	Purpose	15 minutes
3	SAGALA Distinctives	20 minutes
4	Leadership	10 minutes
5	Program Structure	20 minutes
	Suggested Break	15 minutes
6	Running an Effective SAGALA Section	
	Planning	20 minutes
	Group Work	20 minutes
	Pastoral Care	10 minutes
7	Managing Paperwork	
	Badge Register & Roll Register	20 minutes
TOTAL		160 minutes

2. SAGALA Purpose

The Salvation Army's Mission

The Salvation Army Australia is a Christian movement dedicated to sharing the love of Jesus.

We share the love of Jesus by:

- Caring for people
- Creating faith pathways
- Building healthy communities
- Working for justice

The Salvation Army's Vision

Wherever there is hardship or injustice Salvos will live, love and fight alongside others to transform Australia one life at a time, with the love of Jesus.

SAGALA Purpose

In a safe Christian environment of love, fun and instruction SAGALA aims to provide young people with the skills and abilities to:

- Help them to discover Jesus,
- Know they are valued,
- Develop character, enabling them to reach their full potential,
- Equip them for life.



Activity 1

What role does SAGALA play in The Salvation Army's Mission? Or why would The Salvation Army value mature Christian adults as section leaders? (*Guidelines p6*)

Personal response _____

Group Response notes _____

3. SAGALA Distinctives



Activity 2

Refer to *Guidelines* pages 17 and 57-60 and add the uniforms for each section in the table below. View adult uniform options too.

Ages	Boy's Legion	LSGO
5 up to 7		
7 up to 11		
11 up to 17		

List some reasons for an organisation to have a uniform and specifically, a leader's role in wearing the uniform.

Activity 3

Refer to *Guidelines* page 19 for correct method of saluting. List times when members and leaders would salute.

SAGALA PLEDGE

By God's help I promise to:

- *Love and serve God and my country*
- *Be a friend to all*
- *Respect my leaders and*
- *Keep our law.*



EXPLORERS & MOONBEAMS

EXPLORER / MOONBEAM LAW

I will always have fun, do my best and help my family and friends.

EXPLORER / MOONBEAM MOTTOS

Purpose with Honour (Explorers)

Do my Best (Moonbeams)

EXPLORER / MOONBEAM PRAYER

Help us to do the things we should, to be to others kind and good
In all we do at work and play, to grow like Jesus every day. Amen



ADVENTURER / SUNBEAM

ADVENTURER / SUNBEAM LAW

1. I will be God's friend and will care for His world
2. I will help others
3. I will think, say & do good things
4. I will care for my body by not using alcohol, tobacco or harmful drugs
5. I will always do my best



ADVENTURER / SUNBEAM MOTTOS

Purpose with Honour

Do Right



ADVENTURER / SUNBEAM PRAYER

Thank you God because You love and care for me. I'm sorry when I make you sad.
Please help me to love and care for others and show me how to be more like Jesus.
Amen.

GUARD/RANGER

GUARD/RANGER LAW

1. I will put God first in my life and will care for His world
2. I will be accepting & considerate of all people
3. I will be clean in thought, word & action
4. I will show purity, courage & integrity in all circumstances
5. I will aim high to reach my full potential



RANGER/ GUARD MOTTOS

Purpose with Honour

To Save and to Serve



GUARD/RANGER PRAYER

I praise you, Mighty God, for Your wonderful world and the love You show me.
Please forgive me when I do wrong and help me to forgive those who hurt me. Give
me Your strength to stand for what is right, and teach me to be fair and honest in all I
do. Help me to serve others and show me how to be more like Jesus. Amen.

Activity 4

Turn to pages 22; 24; 26 in the *Guidelines* and find the Law, Motto and Prayer of the section you will be working in. (ie Explorer/Moonbeam as leader or helper)

In section groups discuss the meaning of the SAGALA Pledge, Law, Motto & Prayer.

In approximately 50 words write down your understanding and meaning of the SAGALA Pledge and then the Law of the section you intend to work in.

Personal response _____



Code of Conduct

For Working with Children and Young People

The Salvation Army is committed to saving, nurturing, and raising up children and youth to be passionate disciples of Jesus Christ.

We support the rights of the child and young person, and will act without hesitation to ensure a safe and caring environment is maintained at all times. We also support the rights and wellbeing of our ministry workers and encourage your active participation in building and maintaining a secure environment for all participants.

I will:

- Work as part of a ministry team to fulfill to the best of my ability specific roles and tasks given to me.
- Work under the leadership of my Corps Officer and team leader, and be accountable to them for my ministry with children/youth.
- Be aware of the imbalance of power inherent in adult-child/youth relationships.
- Treat all children and youth with respect and conduct myself at all times in a way that is a positive example to the children/youth I serve, so that my attitude and language affirms dignity and self-worth.
- Build appropriate relationships with children/youth and their families in a transparent manner, so I am a positive role model and worthy representative of The Salvation Army.
- Engage in respectful and transparent ways when using electronic communication with the children and youth in my programs.
- Respect cultural differences.
- Maintain a child safe environment for children and young people.
- Raise all concerns, issues and problems with my team leader as soon as possible.

I will not:

- Behave in any way that may harm children/youth or be seen as abusive or bullying whether verbally, emotionally, physically, sexually or spiritually.
- Make sexually suggestive comments to, or in the presence of, children/youth, even as a joke.
- Engage in inappropriate physical contact of any kind including tough physical play or physical reprimand.
- Smoke, take alcohol or use harmful drugs when supervising or working with children or youth.
- Act in any way that shows unfair and differential treatment of children/youth.
- Photograph or video a child or young person without the consent of the child or young person and his/her parents or guardians.

I accept the above Code of Conduct and agree to:

- Identify with the aims of The Salvation Army as stated above and to actively demonstrate this in my children's/youth ministry position.
- Follow organisational policy and guidelines around the safety and care of children and youth as outlined in the *Safe Salvos* manual.
- Commit to my own growth and development as a children's/youth ministry worker and in my faith journey, by participating in relevant training and worship.

Signed:

Date:

Name in full:

Corps Officer's signature:

Failure to comply with this Code of Conduct may mean that I will be asked to withdraw from children's/youth ministry.



Activity 5

Give an example of what these statements mean:

- Work as part of a ministry team to fulfill to the best of my ability specific roles and tasks given to me.
- Build appropriate relationships with children/youth and their families in a transparent manner, so I am a positive role model and worthy representative of The Salvation Army.

SAGALA Leaders & helpers are expected to abide by The Salvation Army's principle of abstinence of alcohol, tobacco or illegal drugs whilst on SAGALA duty and to always be a positive example to SAGALA members.

Training

- Training is held by seminar at a Leaders' Training Weekend or by distance.
- A Leaders' Training File enables leaders to keep a record of their training and certificates.
- Resources for SAGALA leaders including SAGALA Guidelines and badge material are found on the SAGALA section of the Toolkit.

Notes for the resources that you have seen today.

5. SAGALA Program Structure

Activity 6

Refer to the structure for the section you will be working in and complete the following diagram and questions. (*Guidelines* pages 22-29)

1. What is the highest award for this section and how is it earned?

2. On leaving this section, what does a member receive?

3. List the badge categories for your section and note how members earn Stars.

4. **ADVENTURERS/SUNBEAMS:** Having completed the enrolment tasks, what Star Award does a new member receive?

GUARDS/RANGERS: What is required to earn the Epsilon Star?

5. Draw a diagram of the program structure for the section you wish to work in.

Refer to pages 6 & 7 in *Guidelines*. Choose the membership badge for the section you are working in (ie Explorers, Adventurers & Rangers = Boys Legion; Moonbeams, Sunbeams & Guards = Life Saving Guards - LSGO).

Answering only for the section you will be working with, what does each of the following symbols represent?

BOYS' LEGION

- | | |
|---|----------|
| 1 | Kangaroo |
| 2 | Shield |
| 3 | Stars |
| 4 | Cross |

LIFE SAVING GUARDS - LSGO

- | | |
|---|---------|
| 1 | Book |
| 2 | Eye |
| 3 | Lantern |
| 4 | Clubs |



1

2

3

4



1

2

3

4

6. Running an effective SAGALA Section

Activity 7

Planning & Group work: View, discuss and then complete the quarterly and weekly planners. (*Guidelines* pages 36-39)

ANNUAL PLAN		
SAGALA / CORPS		ACTIVITY / BADGEWORK
February	10 th SAGALA recommences	
March	3 rd – 5 th SAGALA Leaders Training Weekend 13 th – 20 th Decision Week 16 th Church Parade 25 th – 28 th Easter	
April	8 th – 22 nd School holidays 8 th – 10 th Corps SAGALA camp	
May	8 th Mother's Day 29 th Red Shield Appeal	
June	3 rd – 4 th YP Anniversary (including Church Parade) 12 th – 19 th Decision Week	
July	4 th – 15 th School holidays 29 th Outing to library	
August	18 th Territorial SAGALA Project night	
September	4 th Father's Day Father and Son night 4 th – 11 th Decision Week 11 th Church Parade 26 th – 7 th Oct School holidays	
October	27 th Outing to swimming pool	
November	3 rd – 5 th Divisional camp 20 th – 27 th Decision Week 30 th Visit to nursing home	
December	4 th Church Parade 8 th SAGALA break up	No Badge work

QUARTERLY PLAN: JULY – SEPT			
MONTH	ACTIVITY	BADGEWORK	DETAILS
July	4 th – 15 th School holidays 6 th July Leaders Meeting (Includes Junior Leader Training) 28 th Outing to the library (combined Adv/Sun)	Book Worm A Good Read	Guard and Ranger Epsilon - Check and allocate leadership tasks. Follow up Patrick's term with Explorers. Organise Program Approval/Permission to Proceed Forms. Transport for visit. Confirm details with Librarian. Thankyou note.
August	18 th SAGALA Project fund raising event	Help 'em Out Community Service	Organise visitor from Peru. Get Peruvian items from Loan Library. Invite CO and Church Folk. Organise food. Check Indemnity forms for allergies. Notes for Father & Son night.
September	1 st Father and Son night 4 th Father's Day 11th Church Parade 26 th – 7 th Oct School holidays 28 th Hike	Take a Hike Bush Beat	Notes to be handed out. Hike - Chris to do Preliminary hike week before. Notes to be given out 15 th September *Details of Divisional Camp.

WEEKLY PLAN – AUGUST 4			
TIME	ACTIVITY	LEADER	EQUIPMENT
6.00 – 6.10pm	Game	Asst Leader	Equipment for game. Page 2 - Games of the World
6.10 – 6.20pm	Opening parade (National Anthem and pledge)	Asst Leader	Flags & stands. Arrange colour party. Koala Patrol
6.20 – 6.30pm	Patrol/Team time (subs, inspection, points)	Patrol/Team Leaders	Patrol Books Log Books Inspection Cards Pledge Pelmanism (Memory Card Game)
6.30 – 7.15pm	Badge work Book Worm	All Leaders	Table to display books. Coloured pencils, pens.
7.15 – 7.25pm	Devotions Phone book Folly	Chaplain	Humongous Book of Games
7.25 – 7.30pm	Closing parade Announcements Sunbeam/Adventurer prayer	Asst Leader	Flag and colour party. Distribute information and parental permission slips for Divisional Camp.
7.30 pm	Clean up	Kangaroo Patrol	Stack chairs and tables, sweep floor

WEEKLY PLAN			
TIME	ACTIVITY	LEADER	EQUIPMENT
6.00 – 6.10pm			
6.10 – 6.20pm			
6.20 – 6.30pm			
6.30 – 7.00pm			
7.00 – 7.10pm			
7.10 – 7.20pm			
7.20 – 7.30pm			

WEEKLY PLAN			
TIME	ACTIVITY	LEADER	EQUIPMENT
6.00 – 6.10pm			
6.10 – 6.20pm			
6.20 – 6.30pm			
6.30 – 7.00pm			
7.00 – 7.10pm			
7.10 – 7.20pm			
7.20 – 7.30pm			

Pastoral Care

Michael has been attending Rangers for 18 months and has been very keen. He has his Alpha & Beta Stars and is working toward the Gamma Star. SAGALA resumed 4 weeks ago following Easter school holidays but Michael hasn't returned. What would you do?

Discuss this scenario within your group and note other leader's strategies.

7. Managing Paper work

Activity 8

Complete details for Sarah, Jessica and Chloe on the SAGALA Roll and Record. Then choose one member and write up the Individual Member Record form and the Badge Record card. Complete a SAGALA Badge Coupon for ordering the badges.

Sarah Johnson's birthday was January 13 and she is 10 years old. Sarah was enrolled on March 6, 2007 loves Sunbeams and is an excellent role model – she rarely misses Sunbeams and always pays her \$1.00 subscription. Sarah has already completed all the required badges to gain the Delta Star and has five badges toward her Epsilon Star. Her badges are Aussie, Aussie, Aussie 6-3-07, Arty Crafty 1-5-07, Keep it Neat 1-6-07, God's Book 1-8-07, Safe at Home 1-10-07, First Australians 1-5-07, Book Worm 1-6-08, Fun & Games 1-8-08, God's Link 1-5-08, Who am I? 1-4-08, Help 'em Out 1-2-09, My Collectibles 1-10-08, Bush Survivor 1-4-08, God's Army 1-11-09, Feathers Furs and Fins 1-10-08, She also has 5 additional badges that will be credited toward her Commissioner's Award: Its a Small World 14-6-09, On your Bike 1-2-09, Nurture Nature 1-7-09, Lets Do Music 1-8-09, Healthy Me 1-10-09. The church events attended included Corps Church Parade 5-11-07, Divisional Church Parade 20-6-07, Easter Corps Retreat 1-4-08, and Divisional Camp 5-9-09.

Sarah's friend Jessica Campbell was enrolled with Sarah and is also 10 years old – her birthday is November 25. Jessica's attendance is a little erratic. During this term she visited her grandmother on May 5, 19 & June 9. Aside from these occasions, Jessica regularly pays her subscriptions. Because she hasn't attended as regularly as Sarah, Jessica only earned her Beta Star and 1 badge toward her Gamma Star. Art Crafty 1-5-07 Keep it neat 1-6-07, Gods Army 1-11-09, Who am I? 1-4-08, Feathers Fir and Fins 1-10-08, Help 'em Out 1-2-09, and Church Parade 20-6-07, SAGALA Divisional Camp 5-9-09.

Chloe McDonald was enrolled on her 8th birthday (June 14, last year). She can only attend every two weeks because that is when she lives with her mother. On the first week of each month Chloe's mum pays subscription and in June paid \$15.00 for camp fees. Chloe has 4 badges (Nurture Nature 1-7-09, Lets Do Music 1-8-09, Healthy Me 1-10-09, God's Army 1-11-09) and was also able to attend Divisional Camp in September. Chloe, Sarah and Jessica completed Water Wise last week. This now needs to be requested from the Mission Team and credited to their records.

SUNBEAMS/ADVENTURERS BADGE RECORD

Please note: Record badge name and date passed in the appropriate space. For all badges, Star Awards and the Southern Cross Award complete a SAGALA badge coupon and send to The Mission Team. When applying for the Commissioner's Challenge complete a SAGALA badge coupon and attach a copy of this record form to send to The Mission Team.

Alpha
Date:
Self Denial Badge Date Received:

Beta
Date:
Self Denial Badge Date Received:

Gamma
Date:
Self Denial Badge Date Received:

Epsilon
Date:
Self Denial Badge Date Received:

Delta
Date:
Self Denial Badge Date Received:

Commissioner's Challenge
Date:
Earn 8 more badges from any category before you achieve your Commissioner's Challenge

1. Participate in Church Event		Date:	

Southern Cross

1. Received 5 Star Awards	Date:
2. Good Turn Diary 1 month	Date:
3. Participate in Church Event	Date:

Activities and Badges:

- Alpha:** Enrolled (Date:), Stepping up, Complete Enrolment Pack, Motto, Prayer, Law, Pledge, Attend 4 wks, Attend 3 wks, Attend 2 wks, Attend 1 wk.
- Beta:** Church Event, Own choice, Jesus & me, Life to the max, Have a go, World & me.
- Gamma:** Church Event, Own choice, Jesus & me, Life to the max, Have a go, World & me.
- Epsilon:** Church Event, Own choice, Jesus & me, Life to the max, Have a go, World & me.
- Delta:** World & me, Have a go, Life to the max, Jesus & me, Own choice, Church Event.

Name _____

Date of Birth _____

Member's Individual Record Form

Member's name			D.O.B.	/ /
Parent's/ Carer's name				
Address				
		Post Code		
Phone No.				
E-mail address				

Date Junior Soldier badge received	/ /	Date Corps Cadet badge received	/ /
Date Bible presented at first enrolment	/ /	Date devotional book presented	/ /

Enter the dates that the following awards were presented

MOONBEAM EXPLORER	Enrolment					
	MEGA Star		Stepping up			
SUNBEAM ADVENTURER	Enrolment & Alpha Star		Epsilon Star			
	Beta Star		Southern Cross			
	Gamma Star		Commissioner's Challenge			
	Delta Star		Link badge			
	Patrol Leader		Patrol Second			
GUARD RANGER	Enrolment		Delta Star			
	Alpha Star		Epsilon Star			
	Beta Star		General's Award			
	Gamma Star		Certificate of Participation			
	Patrol Leader		Patrol Second			
SERVICE STARS AWARDED	1 st year		5 th year		9 th year	
	2 nd year		6 th year		10 th year	
	3 rd year		7 th year		11 th year	
	4 th year		8 th year		12 th year	

Attach the member's badge record/s to this form.



SAGALA Badge Coupon

Please scan or save as PDF, then email the form to –

missionteam@aue.salvationarmy.org

Please ensure you have typed in the email subject line: **SAGALA**

Please ensure you have –

- Complete and email through a **SEPARATE** Coupon for –
a) Badge b) Enrolment c) Star Award d) Church Parade/Event e) Service Stars
- Please specify "Own Choice" next to the Award Level if that applies for the particular member
- If the coupon is for a Star Award, please ensure the Church Parade/Event date has been completed as this needs to be recorded on the database in order for the Star Awards to be achieved.
- If ordering Patrol stripes, tick Badge box and next to name of badge put "Patrol Stripes" and under Award Level put 1 or 2

For your information–

- The details will be entered into the database and badges will be sent as soon as possible by regular post – this may take around one week. Express Post may be requested, but you will be billed for this premium service.
- Corps will receive a bill four times per year, for the badges.

COUPON: Retain a copy for your own records	<input type="checkbox"/> BADGE <input type="checkbox"/> ENROLMENT <input type="checkbox"/> STAR AWARD <input type="checkbox"/> CHURCH PARADE/EVENT <input type="checkbox"/> SERVICE STARS		
CORPS			
LEADER'S NAME		DATE	

MOONBEAMS (M) & EXPLORERS (E)			Total number of badges required		
Name of Badge					
Member's Name	Award Level/ Star Award/ Service Stars	Section: M or E	Member's Name	Award Level/ Star Award/ Service Stars	Section: M or E



SAGALA Roll and Record

Members -Sunbeams

[illegible]

Trust Money																		Totals			
																		Camp	Uniform	Other	
Purpose (Camp/Uniform)	Members Name	March				April				May				June				↕			



Quick Quiz

1. Give one occasion when SAGALA sections may combine.

2. Suggest one way to care for SAGALA members in your care.

3. What is the main purpose of SAGALA?

4. Give two points of the Code of Conduct.

5. Name two occasions when you use the SAGALA salute.

6. Discuss the importance of Devotions & Decision Week to SAGALA.
You may care to read through page 42 in *Guidelines*

7. TRUE or FALSE. You should always use the same plan each week to maintain a sense of familiarity.

8. How many badges are required for the Sunbeam/Adventurer Delta Star?

9. To be enrolled a SAGALA member needs to know the Law, Prayer, Motto, Salute and what else?

10. What colour is the SAGALA uniform worn by each section?

11. How do I find the answers to questions?



Reflection Questions/Discussion

1. What is the most important or valuable thing you learnt today?

2. What did you hear that surprised you? (for seminar training only)

3. Are there any other questions that you would like us to discuss before we finish? (for seminar training only)

Lets Swap Contact details!

Name	Address/ Email	Phone	Section

