



# RELIGIOUS INSTRUCTION AUTHORISATION

## QLD RELIGIOUS INSTRUCTION PROCESS

### **TSA Approval for Religious Instructors**

1. A Corps has a person wanting to be a Religious Instructor
2. Download TSA's Qld Religious Instruction Authorisation Form from the Youth & Children's Leaders Toolkit. [toolkit.salvos.org.au/youthandkids](http://toolkit.salvos.org.au/youthandkids). You will also find more information about Qld RI at this site.
3. Person wanting to become a Qld Religious Instructor fills in the form and then submits it to their Corps Officer for their backing.
4. Corps Officer completes the rest of the form and sends completed form to DHQ - [salvosyouthandkids.qld@ae.salvationarmy.org](mailto:salvosyouthandkids.qld@ae.salvationarmy.org) – either a scanned copy or hard copy. (Original to be kept in Corps Files)
5. DHQ will verify details and then if all the requirements are in place we will record this person as an authorised Qld RI teacher and send back to the Corps the Authorisation Card to complete. DHQ will also notify THQ when Authorisation is completed for their records.
6. Once returned, the Corps Officer will sign along with the applicant, attach a passport photo and laminate it. The person wanting to become a Religious Instructor is then Authorised and the establishing a Religious Instruction program process can now begin.

### **Establishing a religious instruction program**

1. Apply to the principle in writing. (Form 1 available via link in the policy statement)
2. Principle will consider the application and respond with an approval form. (Form 2 available via link in the policy statement)



## **Delivering a religious instruction program**

1. Religious leaders approve the program of religious instruction to be used by their accredited representatives as religious instructors. The religious leaders are responsible for the quality of the religious instruction program that is to be delivered in schools and are required to screen their accredited representatives, provide them with ongoing support and training and ensure they are delivering only the authorised program.
2. The religious leader (or leaders in a cooperative arrangement) nominates a religious instruction coordinator to manage and monitor the religious instructors and the delivery of the authorised program in a school.
3. Religious instructors are required to maintain accreditation with their faith group, have a current and valid Blue Card and deliver only the authorised program of the faith group.
4. As part of school-based induction, religious instructors are required to complete Student Protection and Code of Conduct training. (Links provided in the policy statement on the website)
5. Faith group publications used for religious instruction are not to be accessible for other students and are to be securely stored or removed from the school premises at the completion of religious instruction.
6. The religious instructor is required to follow the advice and directives of the principal while on school premises.

## **Website Links**

QLD Religious Instruction Policy Statement

<http://education.qld.gov.au/schools/school-operations/ri-policy-statement.html>

QLD Religious Instruction Definitions

<http://education.qld.gov.au/schools/school-operations/ri-definitions.html#leader>